



SWALLT

SouthWest Association for Language Learning and Technology

SWALLT Monthly Board Meeting

Date: Saturday, March 9, 2013, 15:40 p.m. to 16:15 p.m.

Location: Brigham Young University, Joseph Smith Building (SWALLT 2013 Conference)

Present: Joseph Kautz (President), Ryan Brazell (President-Elect), Pat Miller (Treasurer), Trevor Shanklin (Secretary), Harold Hendricks (2013 Conference Host), Judi Franz (SWALLT member extraordinaire), Barbara Sawhill (Oberlin), Michael Samojlik (Prospective 2014 Conference Host), Sherees Montgomery (BYU)

1. Harold was presented a gift in recognition of his outstanding contribution as the host for SWALLT 2013.
2. **Motion** to approve minutes, seconded, unanimously approved (by Board members).
3. Pat's Treasurer's report:
 - \$3,332.95; from EventBrite an additional 156.27 when event ends.
 - **Motion** to Change ending date of EventBrite event to March 31, seconded, approved.
 - 46 active membership (13 renewal).
 - 2 listservs, one just active members, one former members, people who have been interested in SWALLT (115 on other listserv).
4. New members elected: Adan Gallardo (President-Elect), Pat Miller (Treasurer), Trevor Shanklin (Secretary),
5. SWALLT online updates: (a) end of Feb. Judy Shoaf from U. of Florida; (b) Adan trying to nail down a couple of other places; (c) presentation planned for April, May and June; (c) 2nd Friday of each month, noon Pacific time.
6. Policy and Procedures Document Update (from Ryan Brazell): best practices put into institutional memory; help leadership remember how we do things; Ryan working on document.
7. Job description of Web Editor; post to LLTI and to SWALLT List again to see if there is interest.
8. Board appointed positions: WWW editor and Webinar coordinator.
9. Trevor to contact Adan about contacting Jeff Winters to take on WWW editing.

Gavel passed: Ryan now President, Joseph -- Past-President and Adan President-Elect.

Meeting ended 4:15.